

# BUMC CAREER CONNECTIONS SEEKING EMPLOYMENT LISTING

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## Disclaimer:

The BUMC Career Connections Ministry acts as a venue for church members to post resumes and job opportunities. BUMC does not screen or censor the listings offered. BUMC is not involved in the actual transaction between employers and candidates.

As a result, BUMC has no control over the quality, safety, or legality of the jobs posted, the truth or accuracy of the listings, the ability of employers to offer job opportunities to candidates or the ability of candidates to fill job openings.

In addition, note that there are risks, including but not limited to, the risk of physical harm of dealing with strangers, foreign nationals, underage persons, or people acting under false pretenses. You assume all risks associated with dealing with other users with whom you come in contact through the BUMC Career Connections Ministry.

In no event shall BUMC be liable for any damages whatsoever, including without limitation, incidental and consequential damages, lost profits, or damages resulting from the use or inability to use the BUMC Career Connections Ministry and the material provided in connection therewith, whether based on warranty, contract, tort, or any other legal theory, and whether or not advised of the possibility of such damages.

BUMC reserves the right to remove or not post any candidate and job postings for reasons it deems necessary.

## ACCOUNTING

**Certified QuickBooks Pro Advisor, Accountant 12/2010**

**Teresa Y. Puckett**

**404-272-0488**

[Teresa5703@comcast.net](mailto:Teresa5703@comcast.net)

Setup & customize QuickBooks to meet specific needs. Perform periodic reviews & data cleanup for more accurate reporting. Create customize reports for better financial analysis. Provide training & technical support. Perform full-charge bookkeeping & payroll processing, freeing up time for other needs. Free 1<sup>st</sup> hour consult.

## CARPENTRY

## CHILD & ADULT CARE

## COMMUNICATIONS

**Communications Specialist      12/2010**

**Melissa Holder**

**770-789-6014**

[Melissaholder21@gmail.com](mailto:Melissaholder21@gmail.com)

I provide expertise in Writing, Proofreading, Editing and Content Development. If you need a press release, website content or proofreading/editing, then I can help at an affordable, by assignment, price. Bring any communications need to me for a quote.

## ELECTRICAL

## COMPUTERS:

**PC & Network Technician      12/2010**

**Scott Vadner**

**Cell 952-994-9403**

[scottgv@gmail.com](mailto:scottgv@gmail.com)

I Install, Repair, & Maintain PC's, laptops, Networks, and Peripherals. I have over 20 years experience and will come to your home or business. Looking for a new computer? I can help you choose the hardware and software you need, protect your data, and fit your budget. References – Byron Foster, Dan West, Jo Chavis

## REAL ESTATE

**The Garland Team      06/2011**

**Steve & Shelley Garland**

**(678) 653-1366 or (770) 262-9355**

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We are both licensed Georgia real estate agents and Realtors. We help buyers and sellers with residential and commercial property. Steve is also a licensed Georgia builder and brings his construction knowledge to clients. We have lived in SE Cherokee over twenty years and love showing North Fulton, Cherokee and Forsyth.